

## NURSING HOME ADMINISTRATORS BOARD OF EXAMINERS

Regular Board Minutes of July 18, 2000

ROLL CALL: Nancy Killinger, Chair  
Dwight Wuenschel  
Cathy Hart

ALSO PRESENT: Thomas Limbaugh, Bureau Chief  
John Kersey, Chief Investigator  
Marilyn London, Secretary  
Scott Spears, IHCA

Nancy Spencer called the meeting to order at 12:20 p.m.

### **MINUTES**

Dwight Wuenschel moved to approve the March 2, 2000 conference call minutes and May 3, 2000 board meeting minutes. Cathy Hart seconded, and the motion carried.

### **WEB-SITE**

The Board discussed adding the nursing home administrator application and quarterly report forms to the web-site. By adding these forms to the web-site it should help eliminate applicants submitting untyped copies, which are hard to read.

### **INVESTIGATIVE REPORT**

John Kersey presented the investigative report to the board, which indicated that three (3) complaints have been received this year. One (1) complaint was received from the public and two (2) complaints were received from licensees. One (1) complaint from 1999 remains under investigation. One (1) complaint from 1998 is still under investigation. One (1) complaint from 1997 is under legal review.

Cathy Hart moved to have Dwight Wuenschel review all nursing home administrator complaints received by the Bureau. Nancy Spencer seconded the motion, motion carried.

The Board discussed doing a newsletter to inform nursing home administrators that their administrator's license could be in jeopardy if their facility is issued a sub-standard care mark.

### **FINANCE REPORT**

Thomas Limbaugh presented the Board the financial report indicating a balance of \$12,706.19 as of June 30, 2000. The balance has declined and the Board discussed increasing all fees. The law has a cap of \$85.00 and must be increased before the Board can increase the application and renewal fee, etc. The Board decided to proceed with law changes for 2001.

### **SPECIALIZED COURSE**

The Board received information from Saint Joseph's College regarding a nursing home administrators-in-training specialized course. This is part of the requirement for the administrator-in-training program. The Board will further discuss this course at the next board meeting in November and look at the course already approved at Chapel Hill.

### **TEMPORARY PERMIT**

The Board discussed temporary permits for endorsement applicants. It was the consensus of the Board that all endorsement applicants must apply for the temporary permit so they are not unlicensed during the transition of getting their application reviewed by the Board. A change to the current law will be proposed to address this requirement.

### **FALL NATIONAL MEETING**

Cathy Hart moved that the Board not attend the national meeting November 15<sup>th</sup> through 18<sup>th</sup> at Miami, Florida because of low funds. Dwight Wuenschel seconded, and the motion carried.

### **PRECEPTOR**

The Board approved Mary Long to be an approved preceptor and added to the list.

### **QUARTERLY REPORTS**

The Board reviewed quarterly reports for the administrator-in-training applicants.

### **LICENSES ISSUED**

The following licenses were issued since last board meeting:

David Meharry	NHA-577
Mark Cenis	NHA-578
Tamara Gillins	NHA-579
Louis Kraml	NHA-580

### **BOARD MEETING**

The next board meeting is scheduled for November 7, 2000 at 9:00 a.m.

The meeting adjourned at 4:40 p.m. on July 18, 2000.